



NORTHERN
IRELAND
HUMAN
RIGHTS
COMMISSION

AUDIT AND RISK MANAGEMENT COMMITTEE

**MINUTES OF THE SPECIAL MEETING HELD AT 10.30 AM
ON MONDAY 6 JULY 2015 AT THE OFFICE OF THE
NORTHERN IRELAND HUMAN RIGHTS COMMISSION,
TEMPLE COURT, 39 NORTH STREET, BELFAST, BT1 1NA**

Present: Neil Bodger, Chairperson
Christine Collins
John Corey
Alan McBride

In attendance: Virginia McVea, Director
Lorraine Hamill, Finance and Administration
Manager
Brian Clerkin, ASM
Stephen Morffew, National Audit Office (By
telephone)
Jack Cook, National Audit Office (By telephone)

The Special meeting of the Audit and Risk Management Committee was arranged to approve the final Annual Report and Accounts and to discuss the Corporate Risk Register.

1. Annual Report and Accounts 2014-15

1.1 The Finance and Administration Manager presented the final Annual Report and Accounts for 2014-15, focusing on:

- Statement of Comprehensive Net Expenditure

- Statement of Financial Position
- Statement of Cash Flows
- Statement of Changes in Taxpayers' Equity
- Staff numbers and related costs
- Other expenditure
- Income
- Property, plant and equipment
- Trade receivables and other current assets
- Cash and cash equivalents
- Trade payables and other current liabilities
- Provisions of liabilities and charges

1.2 The Annual Report and Accounts for 2014-15 had previously been approved in draft form at the Audit and Risk Management Committee meeting on 22 June, subject to amendments.

1.3 It was noted that the majority of the changes were textual changes to the Annual Report section to provide more clarity.

1.4 The Committee noted that changes in the Accounts section were in the Statement of Comprehensive Net Expenditure and the Statement of Financial Position as a result of adjustments to provisions and property, plant and equipment, as well as some changes in the narrative to the Accounts.

1.5 The Committee approved the Annual Report and Accounts for 2014-15 and thanked the Finance and Administration Manager for the successful completion of the accounts to a very demanding schedule.

2. National Audit Office Audit Completion Report (including management letter) on the 2014-15 financial statement audit

2.1 The Audit Committee reviewed the findings set out in the National Audit Office Audit Completion Report on the 2014-15 financial statement audit, including the draft letters of representation and audit certificate.

2.2 The Committee considered the unadjusted misstatements and agreed that they did not require adjusting in the accounts.

2.3 The Committee approved the draft management letter.

2.4 It was noted that the aim was to have the Annual Report and Accounts signed off by 8 July 2015 and laid in Parliament on 16 July 2015.

**Action: NAO/Director/
Finance and Administration Manager**

3. Corporate Risk Register 2015-16

3.1 The Director updated the Committee on the Commission's Risk Register.